



John C. Hart
MEMORIAL LIBRARY

1130 East Main Street
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(914)-245-5262
www.yorktownlibrary.org

TUTORING POLICY

The Library welcomes tutors and students and recognizes the benefit for students and parents of permitting tutoring within the Library. The following policy is intended to provide a balance between the use of the Library by tutors and their students, and the use of the Library by other members of the community engaged in activities associated with the services and programs offered by the Library:

- Either the student or the tutor must be a John C. Hart Memorial Library card holder. [Get a library card here.](#)
- Tutors are not endorsed by the Library.
- Tutors are responsible for the behavior of their clients/students while in the Library and as such, tutors and their students are expected to fully comply with the established [Code of Conduct Policy](#) for the Library. **Tutoring sessions are expected to be kept quiet in order to not interfere with other patrons' use of the Library. The Library reserves the right to ask a tutor to stop the tutoring session if it is disruptive to the functioning of the Library.**
- When tutoring students 10 years of age and under, tutors are responsible for waiting with the student after the session ends until the students' parent or caregiver arrives.
- Tutoring may only take place in the following designated spaces provided the requested space is available and not needed for a Library-sponsored program or activity:
 - Main Reading Area (specifically not permitted in the area labeled "Quiet Area")
 - Study Rooms
- Tutors/students [may only reserve and use study room #2](#) under the same procedures and rules outlined in the Study Room Policy. (Daily usage by a tutor may not exceed a total of two (2) hours.) Other Study Rooms, if available, may be used for tutoring on a first come, first served basis.

Tutors and their clients are to keep in mind that tutoring is a privilege granted by the Library as part of its service to the community. The Library reserves the right to further restrict tutoring or to change this policy without prior notice in the event that this service unduly interferes with regular use of the Library.

Adopted by the Library Board of Trustees on June 12, 2024