

John C. Hart Memorial Library

1130 Main Street, Shrub Oak, New York 10588

Board of Trustees Meeting

Wednesday, August 19, 2026, 6:00 PM | Community Room

AGENDA

I. PUBLIC COMMENT (*3 minutes per person*)

II. REGULAR BUSINESS (*10 minutes*)

- Approval of minutes*
- Treasurer's Report
 - Investment Committee update
 - Tax filing update
- Approval of invoices and encumbrances*
- Director's Report
 - Circulation Report and Analysis
 - Budget Report and Analysis
- Friends of the Library update

III. NEW BUSINESS (*60 minutes*)

- 2027 Operating Budget – Discussion and vote*
- Policy: Library Legacy Property – Discuss and Vote*
- Resolution: Library Legacy Property - Vote*
- Review and approve the WLS 2027-2031 Free Direct Access Plan*
- **Presentation & Action on Trustee Resignation***
 - Read formal resignation letter from Trustee Kathy Law-Imperato.
 - **Vote to accept resignation:** *"I move to accept the resignation of Trustee Kathy Law-Imperato, effective August 31, 2026, and to declare that a vacancy will exist in that seat effective September 1, 2026."*

IV. OLD BUSINESS (*2 minutes*)

- Capital campaign – No Update
- MOU/Lease with the Town of Yorktown – Update*
- Charter amendment to increase number of Trustees – No Update
- Wetland survey – No update
- Connection to Town Sewer – No update
- Branding Committee – moved to September
- Town request to locate Food Scrap Collection Containers at Library – No Update
- Resolution to authorize director to execute contracts – postponed to September

V. EXECUTIVE SESSION

- **Motion to enter Executive Session:** *"I move to enter executive session to discuss the employment history and qualifications of particular persons leading to the appointment of a Library Trustee."*

VI. ACTIONS RESULTING FROM EXECUTIVE SESSION (10 minutes)

- **Announcement of chosen candidate and vote to appoint***
 - *"I move to appoint [New Trustee Name] to fill the unexpired library trustee term, with said appointment to be effective September 1, 2026, subject to the timely taking and filing of the official Oath of Office."*

VII. ADJOURNMENT